



# Diesel Mechanic or Diesel Technician

POSITION  
DESCRIPTION

## Position Description

<b>Position title</b>	Diesel Mechanic or Diesel Technician
<b>Business Area</b>	Operations Division
<b>Direct Reports</b>	Nil
<b>Immediate Manager</b>	Workshop Team Leader
<b>Award</b>	Metro Tasmania Engineering Employees Enterprise Agreement 2020
<b>Location</b>	Hobart, Launceston and Burnie
<b>Role Purpose</b>	The role of a Diesel Mechanic or Diesel Technician is to perform major and minor repairs and maintenance to Metro's bus fleet.

### Organisational Requirements

All positions within Metro Tasmania will support the achievement of the Metro Tasmania Vision to be a customer centric public transport provider.

Employees are required to comply with all relevant legislation, laws, regulations, standards, codes and Metro Tasmania policies and procedures.

While at work employees must take reasonable care of their own health and safety and the health and safety of others, including those working under their supervision or direction that may be affected by their acts or omissions in accordance with relevant State and Federal Work Health and Safety Legislation.

### Our Values

<b>Safety</b>	Keep people safe
<b>Improvement</b>	Challenge the status quo
<b>Teamwork</b>	Better together
<b>Respect</b>	Respect everyone

### Role Accountabilities

#### Mechanical Responsibilities

- Ensure timely and efficient repairs are undertaken to company vehicles and other assets.
- Diagnose and repair mechanical and electrical defects in buses.
- Carry out programmed maintenance on the Metro fleet.
- Carry out vehicle inspections to ensure compliance with the National Heavy Vehicle Accreditation scheme.
- Diagnose faults on computer-controlled engine and gearbox systems using electronic test equipment.
- Carry out repairs on brake systems including ABS.
- Overhaul engine, transmissions, differentials and other components.
- Liaise and assist the Team Leader to ensure efficient repair of buses.
- Maintain a clean and safe worksite ensuring that all activities are undertaken in a safe manner in accordance with WHS policies and procedures.
- Ensure that appropriate safety apparel is worn at all times.
- Retrieve vehicles in break down situations.

## Position Description

<b>Administrative Responsibilities</b>	<ul style="list-style-type: none"> <li>• Input data into the Metro Maintenance System (TIMS) accurately as required.</li> <li>• Ensure job sheets are completed accurately and that all parts used are added to the job sheet.</li> </ul>
<b>Projects &amp; Other Tasks</b>	<ul style="list-style-type: none"> <li>• Perform related duties as assigned.</li> </ul>
<b>Safety and Wellbeing (Organisational)</b>	<p>Promote and provide active leadership for a safe working environment at Metro Tasmania, this includes and is not limited to:</p> <ul style="list-style-type: none"> <li>• Reducing potential for injuries to staff, contractors and members of the public;</li> <li>• Partaking in lead and lag reporting practices;</li> <li>• Championing safety in all activities;</li> <li>• Having confidence and authority to immediately stop any dangerous activities;</li> <li>• Promote and drive safe work practises which improve lost time injuries and workers compensation due to minimising injuries; and promote wellbeing and preventative activities.</li> </ul>

### Management Authorities (if appropriate)

Refer to the Delegation of Authority Manual.

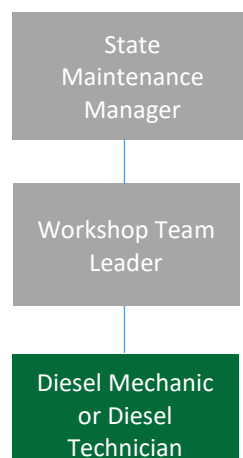
### Key Relationships

#### Internal

Engineering, Operations Division  
 Bus Operators  
 Operations Manager (North/South)  
 Operations Officers

#### External

### Organisational Chart



### Qualifications and Experience

### Position Description

- Hold a current recognised Trade Certificate/s in Diesel Mechanics and Automotive Electrical
- Heavy Rigid Licence.
- Fork Truck Licence.

### Knowledge, Skills and Abilities

- A thorough knowledge of materials, tools and methods commonly used in the maintenance and repairs of automotive vehicles and equipment.
- Understanding of operational and engineering procedures in a transport depot is desirable along with knowledge of pneumatic systems.
- Good organisational skills to enable the coordination of a variety of tasks simultaneously including the ability to prioritise, plan and complete work activities within tight frames.
- Good health, with strength and energy sufficient to maintain a rigorous work schedule involving driving and/or continuous physical exertion; hearing and speaking to exchange information; seeing to perform assigned duties; standing for extended periods of time; dexterity of hands and fingers to operate tools and equipment; kneeling, bending at the waist and reaching overhead, above the shoulders and horizontally as needed.

### Approval

**Date:** December 2017

**Approved by:**

\_\_\_\_\_  
**General Manager Operations**